

## **Provincial Health Services Authority – Women’s Innovation Fund Guidelines 2018/19**

**Amount available:** \$75,000 per fiscal year, for 2018/19 and 2019/20

The Provincial Health Services Authority (PHSA) is seeking proposals for innovative, short-term projects which focus on promoting the health of indigenous women living with or at risk of HIV/HCV.

### **Guidelines:**

- Funds are for fiscal year 2018/2019 and 2019/20
- Preference will be given to those demonstrating innovative solutions
  - In relation to this funding, innovative means an idea, service, practice or product, new or applied in a new way, which creates a change and/or improvement in quality of care
  - Funds should be used to help an organization build the provincial scope of their work
- Funding will be awarded by **October 15, 2018**
- Funding may be awarded to one or a combination of community organizations
  - Partnership and collaboration across community organizations and PHSA is encouraged
  - Partnership with Oak Tree Clinic should be demonstrated
- Evaluation will be a requirement; it is mandatory to document outcomes and key learnings and share with PHSA
  - PHSA will work with successful proponent to create an evaluation plan with indicators
  - The successful proponent will be required to report quarterly on financials and indicators to PHSA
- Successful proponent(s) will be required to sign a contract for services outlined in the application
- Successful proponent(s) will be invited to participate in PHSA’s Collective Impact Network
- Any questions about the process should be directed to [Lauren.Allan@bccdc.ca](mailto:Lauren.Allan@bccdc.ca)

### **Deadlines:**

- Applications due: September 14, 2018
- Funding awarded: October 15, 2018

## Application and Review Process:

### *Applications*

- Applications must be submitted to [lauren.allan@bccdc.ca](mailto:lauren.allan@bccdc.ca) by **September 14, 2018**
- Applications must be no longer than two pages with 12pt, Times New Roman font, single spaced with one inch margins
- Applications must be submitted using the following format (template to be provided):
  - Agency name
  - Requested funding amount
  - Description of project
    - Be sure to demonstrate an ability to build provincial scope, a focus on indigenous women, innovation, meaningful inclusion of people with lived experience, collaboration, and a clear plan for working with Oak Tree clinic (including how Oak Tree has been engaged in the process)
  - Implementation strategy
  - Evaluation plan
  - Budget (not included in two page limit)
    - Fiscal year 2018/19
    - Fiscal year 2019/20
  - Most recent Financial Statements

### *Evaluation of Applications*

- BC Centre for Disease Control, BC Women's Hospital and PHSA Indigenous Health will form an evaluation committee to review proposals
- All applications are considered confidential
- Applications will be evaluated using a pre-specified criteria and grading rubric (see page 3)
- PHSA will award funds to the successful agency by **October 15, 2018**
- PHSA may ask the successful agency to adjust their budget and/or deliverables as needed

## Innovation fund - Grading Rubric

Criteria	Very poor 1	Poor 2	Good 3	Very good 4
<b>Solution</b>				
Indigenous women focus <i>Services dedicated to indigenous women living with or at risk of HIV and HCV</i>	Proposed services are not dedicated to indigenous women	Proposed services are somewhat dedicated to indigenous women	Proposed services are mostly dedicated to indigenous women	Proposed services are fully dedicated to indigenous women
Provincial scope <i>Ability to build provincial-scope of services</i>	No ability to build provincial-scope of services	Minimal ability to build provincial-scope of services	Strong ability to build provincial-scope of services	Very strong ability to build provincial-scope of services
Innovation	It is anticipated that proposal will not create change or improve quality of care	It is anticipated that proposal will minimally create change and/or minimally improve quality of care	It is anticipated that proposal will create change and/or improve quality of care	It is anticipated that proposal will create significant change and/or significantly improve quality of care
Meaningful inclusion of people with lived experience	No inclusion of people with lived experience	Meaningful inclusion of people with lived experience is mentioned	Meaningful inclusion of people with lived experience is integrated into some parts of the solution	Meaningful inclusion of people with lived experience fully integrated into the solution
Collaboration <i>Collaboration between community organizations and/or government agencies</i>	Proposed project is completed in isolation and does not aim to benefit the HIV/HCV sector	Proposed project is somewhat completed in isolation and does not aim to benefit the HIV/HCV sector	Proposed project is somewhat completed in collaboration and aims to benefit the HIV/HCV sector	Proposed project is completed in collaboration and aims to benefit the HIV/HCV sector
<b>Qualifications</b>				
Implementation Strategy	Implementation strategy for solution is unrealistic	Implementation strategy for solution is somewhat unrealistic	Implementation strategy for solution is somewhat realistic	Implementation strategy for solution is realistic
Evaluation	No evaluation method is proposed	A poor evaluation method is proposed	A good evaluation method is proposed	An excellent evaluation method is proposed
<b>Financial</b>				
Budget	Budget does not match implementation strategy and is not viable	Budget may match implementation strategy and may be viable, but major concerns exist	Budget matches implementation strategy and viable, but some concerns exist	Budget is matches implementation strategy and is viable
Financial stability <i>The financial health based on financial management, sources of revenue and cash position</i>	The organization appears to have very poor financial stability	The organization appears to have poor financial stability	The organization appears to have good financial stability	The organization appears to have very good financial stability